



MAHARSHI DAYANAND UNIVERSITY, ROHTAK
(A State University established under Haryana Act No. XXV of 1975)
NAAC Accredited 'A' Grade

Ccc-7100
11/9/16
2/9/16

No.EN-11/2016/M-185/

Dated:

To

Sh. Prem Parkash, Personal Assistant,
Directorate of Distance Education,
M. D. University, Rohtak

Sub: Promotion to the post of Private Secretary to Vice-Chancellor

Sir,

The Vice-Chancellor, on the recommendations of the Departmental Promotion Committee made in its meeting held on 30.08.2016 and in anticipation of the approval of the Executive Council, has been pleased to promote you to the post of Private Secretary to Vice-Chancellor w.e.f. 01.09.2016 in the pay scale of Rs. 9300-34800 + 4200 GP + 200 SP.

Accordingly, you will be on probation for a period of one year in the first instance w.e.f. the date you submit your joining report on the post of Private Secretary to vice-Chancellor. If during this period, your work and conduct are not found satisfactory, you will be reverted to your substantive post of Personal Assistant.

If you accept the above offer, you may submit your joining report to the Registrar.


Superintendent (Estt.NT)
for REGISTRAR

Endst.No.EN-11/2016/M-185/ 10333-37

Dated: 31-8-16

Copy of the above is forwarded to the following for information and necessary action:-

1. Director, Directorate of Distance Education, M. D. University, Rohtak
2. Director, University Computer Centre, M. D. University, Rohtak.
3. Finance Officer, M. D. University, Rohtak.
4. P.A. to Vice-Chancellor/ Registrar (for kind information of the Vice-Chancellor/ Registrar), M.D.U., Rohtak.


Superintendent (Estt.NT)
for REGISTRAR

